

Gateway Community and Technical College

Academic Bankruptcy Petition

Last Name First Name MI Social Security Number Empl ID

Street Address City State Zip

Telephone Date Former Name(s)

I believe that I meet the following eligibility requirements for “Academic Bankruptcy” and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

- 1) I have been separated from the Kentucky Community and Technical College System (KCTCS) for at least 2 years (24-month period of continuous non-enrollment) from _____ to _____, and
- 2) I have completed at least 12 credit hours in non-developmental and non-remedial courses with a grade point average of 2.0 or better after readmission to the Kentucky Community and Technical College System.

I understand that in receiving an Academic Bankruptcy adjustment to my cumulative GPA:

- an adjustment to my cumulative GPA will be made excluding all grades earned prior to the qualifying period of re-enrollment;
- an Academic Bankruptcy adjustment may be granted only one time;
- once granted by the College, Academic Bankruptcy cannot be revoked;
- although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record, and I will receive credit for those courses with a grade of A, B, C, D or P prior to readmission without including these grades in the computation of my grade point average;
- if I have completed a credential and re-enroll I may not apply the academic bankruptcy rule to courses taken for the credential already completed; and,
- the granting of Academic Bankruptcy does not affect any previous academic, financial, or administrative determination made by the College.

Student Signature

Date

Please return this completed form to the Registrar’s Office after you receive your grade report indicating at least a 2.0 GPA in twelve credits.

Within ten days you will receive written notification of our decision on this petition.

Registrar’s Office Use Only

Approved/Disapproved

Registrar

Date

You have the right to submit a written appeal of a disapproved petition to the Provost within fourteen days of the above date.